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Board of Trustees**Huntingdon Valley Library Board of Trustees Meeting  
March 20, 2025**

Attendance: Jack Bernstein, Steve Ciment, Joseph Canale (zoom), Judy Trichon, Aivy Dowds, Pam Dull, Library Director; Patti Balitzky, Barbara Koppel, Jaclyn Kenny, and student advisory committee; Yuki Wu, Lola Monroy, Jaela George, Benson Liu and Tamara Kohmann.

**Called to Order by Steve Ciment at 7:31 PM****Motion to approve February 2025 Board Meeting Minutes**

**Motion made by Aivy Dowds**

**Seconded by Jackie McDonald**

**Motion passes**

**Treasurer Report** - Judy Trichon met with Jackie Kenny to transfer for duties to her and answer questions.

**Public Comment** No Public comment

**New Business**

- Kate Shaw, our District Consultant, will attend the April meeting to introduce herself and let us know how she can help the board with questions and policies. She will explain the role of District Consultant with the state's Office of Commonwealth Libraries.
- Report from Library Friends and Trustee Institute that occurred on March 15, 2025- Barbara and Steve watched the presentation. Noted it was very enlightening. They will plan a time to share the recording with the rest of the board. Must discuss resources needed to get the library where we want to go aka shared vision
- General discussion of goals for each committee for 2025 year. Board members will schedule committee meetings over the next few weeks.
- April 4, Palaces for the People is an author talk and at Upper Dublin Library
- April 6, Township Egg Hunt run by Library. Note this date has changed from original date of (April 5). We need Volunteers on day of the event. Please, let Pam know if you can help. Note ADULT volunteers only.

**Old Business**

- Update on our EITC application. No news.
- Update on Eagle Scout project for front gardens. Brendan and his Scout Troop will plant the garden on April `12.
- New Employee Handbook is complete.

**Motion to vote to adopt the new employee handbook made by Patricia Balitzky;**

**Motion Seconded by Barbara Koppel.**

**Vote ensued: Unanimously Approved.**

- **Director's Report** – submitted in writing

Pam was on vacation for the first two weeks of March 2025 and she gave a big Thank You to all the staff as they did very well during the Director's vacation.

- Vanessa and Beth will have a list of all the summer activities planned for 2025 and plans for the summer kick off party to share with the board at the next meeting in April 2025.
- Vanessa has revamped the 1,000 Books before Kindergarten. Great work, Vanessa! 7 families attended and signed up and more families signed up online through Beanstack.

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## Board of Trustees

- We are lobbying for the library district to stay with Beanstack, not move to new software.
- Also, Noted that Friends 55th Anniversary is coming up

### **Committee Reports** - Committees have not met recently; no reports

Meetings will be scheduled for Committees before the next board meeting in April.

A chair is needed for each committee. The Board appointed chairs as follows:

Strategic Planning Chair - Aivy Dowds

Marketing, Fundraising and Programming Chair- Patti Balitzky

Personnel - Patti Balitzky and Barbara Koppel, Co-Chairs

Bylaws Chair- Steve Ciment

Building Services and Contracts Chair – Mitch Fink

Finance Chair- Jackie Kenny

### **Liaison Reports –**

- Township - Liaison Joe Canale stated that the township will be upgrading the library front doors and getting quotes to replace the roof on the original building. Fairytale Trail permit in place.
- Friends - no representative attended. Pam informed the Board that the next Dine-Out fundraiser will be at Maggio's on March 25, 11am-8pm. Bring your Flyer so we get credit!
- May dine-out will be at Sushi-man.
- March 29th is the next Book sale.
- Spring raffle baskets on display, tickets are available to purchase and the winner will be picked at the Friend's Spring Tea and Fashion Show event on April 24th.
- Scones sale coming - April 24th pickup.
- Bryn Athyn - No representative
- School District - Spring sports starting, Musical at the high school in April is Mamma Mia, Spanish class trip to Spain has been approved by the School Board. Many other events coming up such as Spring Fling, spike ball tournament fundraiser, among others.
- Short discussion regarding inviting LMTSD Superintendent Dr. Best to a Library Board meeting in the future and to continue to build the Library's relationship with the School District.
- A book display has been ordered for the children's section to display seasonal and holiday children's books and will be fitted with a plaque in honor of the late Bob Rubin. It is being purchased with funds donated in his honor.

Motion to Adjourn made by Patti Balitzky.

Motion seconded by Barbara Koppel.

**Meeting Adjourned at 8:11 pm, March 20, 2025.**

Minutes submitted by Patricia Balitzky.