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## Board of Trustees

Meeting Minutes.  
June 8, 2023

**Attendance:** Jack Bernstein, President; Miryam Roddy, Vice-President(Zoom); Steve Ciment; Mitchell Fink, Jeff Rubin, Joe Canale, Lower Moreland Township Commissioner, Pam Dull, Library Director; Jane Bostock, Friends and Bryn Athyn Liaison; Ayden Kerrigan, LMHS Student Liaison;

Meeting called to order by Mr. Bernstein at 7:30pm.

**Jeff Rubin made a motion to approve the May 2023 Board meeting minutes. Steve Ciment seconded the motion. All voted in favor of accepting the minutes.**

### **Treasurers REPORT**

Mrs. Trichon was not at the meeting to make a report.

### **Public Comment**

None.

### **New Business**

- The draft of the updated meeting room policy was discussed. All board members will review policy and send questions or comments to Library Director before the next meeting. ALA policy on meeting room use was discussed.
- The Board has been selected to participate in a virtual Board retreat on July 6 from 6 to 8:30 pm. A survey was emailed to all Board Members to fill out.
- The possibility of having a lawyer on retainer was discussed. The library consortium is joining PANO. This may lead to some leads. We also have Midatlantic Employers Association (MEA) and Selective Human Resource Essentials to help with HR questions. Mrs. Dull will look into whom other libraries are using.

### **Old Business**

Board Member job descriptions were sent to Jeff Rubin. He will share an updated version with the Board.

### **Director's Report**

Submitted in writing.

### **Committee Reports**

**Nominating Committee – Jeff Rubin – no meeting**

**Strategic Planning – Chair Miryam Roddy – no meeting**

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**Marketing and Fundraising – Chair Steve Ciment** – The committee met on May 17, to discuss the potential for fundraising in Huntingdon Valley. We discussed published benchmarks in comparison to the local demographic. Our present goals:

1. To develop midlevel donors (\$500 to \$5,000 annual giving.
2. Grow fundraising committee
3. Build/reinvigorate a donor base
4. Hold at least one successful fundraiser in 2023

The committee has tentatively targeted September 9 or 10 for a fundraiser and is working to secure partners.

### **Personnel- Chair Miryam Roddy**

- The committee met on June 1.
- The personnel manual overhaul is complete. Mrs. Roddy will reformat and send to Mrs. Dull.
- Mrs. Dull will add updates from sections flagged for clarification.
- The updated policy will be sent to MEA or Selective for review by an HR Lawyer.

### **Bylaws – Chair Mitchell Fink – no meeting**

### **Building Services and Contracts –Chair: Lindsay Griffith – no meeting**

### **Finance Committee – Co-Chair Judy Trichon, Co-Chair Lindsay Griffith – no meeting**

## **Liaison Reports**

### **Township Board of Commissioners**

Commissioner Canale reported that the next township meeting will be on June 13 at the Lower Moreland HS Auditorium. Aqua continues to update water mains in the township.

### **Friends of Huntingdon Valley Library**

Mrs. Bostock reported:

- The Book Sale on Saturday, May 20 netted \$338.
- The Jewelry Sale on Saturday, June 3 netted \$942.
- The next book sale will be June 24 from 10 am to 2 pm.

### **Bryn Athyn**

Mrs. Bostock reported:

- Landmarks in lights will be on June 20. All three historic buildings will be lighted and entrance to Cairnwood will be \$5. Refreshments will be for sale.

### **School District**

Ayden Kerrigan reported:

- The Senior Prom is happening tonight.
- Graduation is June 14 in the Auditorium.

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- The new NHS President is Julia Lee.
- The Environmental Club held a clothing exchange that was very successful.
- The new HS is slated to open in early 2024.

**8:15 pm. Miryam Roddy made a motion to adjourn. Mitchell Fink seconded. All voted in favor. Next meeting is August 10, at 7:30 pm.**