
Board of Trustees

Meeting Minutes.
August 10, 2023

Attendance: Jack Bernstein, President; Miryam Roddy, Vice-President; Judy Trichon, Treasurer (Zoom); Steve Ciment; Mitchell Fink, Jeff Rubin, Joe Canale, Lower Moreland Township Commissioner, Pam Dull, Library Director; Michele Weinstein, Friends; Marilyn Melstein.

Meeting called to order by Mr. Bernstein at 7:30pm.

Miryam Roddy made a motion to approve the June 2023 Board meeting minutes. Jeff Rubin seconded the motion. All voted in favor of accepting the minutes.

Treasurers REPORT

Reports were sent. Mrs. Dull mentioned that the two CDs purchased this spring will be added to the Endowments, Grants and Reserves sheet.

Public Comment

None.

New Business

- Mrs. Dull reported that the SECURE Act 2.0, Section 603 about age 50+ Catch-up contribution to Roth guide was shared with the Board. We offer age 50+ Catch-up in our plan and to continue to offer this we need to add a Roth option feature to our TIAA plan. **Jeffrey Rubin made a motion to add a Roth option to our existing TIAA-CREF plan. Mitchell Fink Seconded. All were in favor.**
- The Board agreed to move forward with creating a Memorandum of Understanding to pay Abington Township Library a per item price to perform original cataloging for us.

Old Business

- Virtual Board Retreat review of how to find new Board members. Mrs. Trichon shared that we should go to HVAA and the PTA to let them know about opportunity to serve the community on our Board. The need for new Board Members should be published on Social Media and our website also. Mr. Ciment commented that serving on a board can also be a way for someone to build skills. There was discussion about what special knowledge would be helpful in new board members; lawyer, human resources, benefits, financial. Mrs. Dull and Mr. Ciment will revise the job description and application using Mrs. Roddy's notes and we will post heavily in September.
- The updated Meeting Room Policy was sent out in June. There have been no subsequent revisions. **Miryam Roddy made a motion to accept the new Meeting Room Policy. Jeffrey Rubin seconded. The motion passed.**

Board of Trustees

- Books and Brews Fundraiser is set for Sunday, September 10 from 12 noon to 3 pm at Moss Mill Brewing. Mr. Ciment sent the letter to the Board outlining sponsorship opportunities and has shared a google sheet where the Board can note who they have approached and the outcome. The DJ, Venue, and decorating has been comped.
- Mrs. Roddy expressed an interest in continuing education for the Board of Trustees. It was discussed whether this should be a yearly requirement. Mrs. Roddy will find out what other library boards require.

Director's Report

Submitted in writing.

Committee Reports

Nominating Committee – Jeff Rubin – no meeting

Strategic Planning – Chair Miryam Roddy – no meeting

Marketing and Fundraising – Chair Steve Ciment – discussed in old business.

Personnel- Chair Miryam Roddy

- The draft of the updated personnel manual is complete. Mrs. Dull will share it to the library board. After Board review the manual will be reviewed by an HR lawyer. Mrs. Dull is currently obtaining quotes on having this work done.

Bylaws – Chair Mitchell Fink – no meeting

Building Services and Contracts –Chair: Mitchell Fink – no meeting

Finance Committee – Chair Judy Trichon, – no meeting

Liaison Reports

Township Board of Commissioners

Commissioner Canale reported that the work on Philmont Country Club has begun. There will be townhouses in this over 55 community. The builder will be blasting this week to add infrastructure to the location.

Friends of Huntingdon Valley Library

Next Book Sale is Saturday, August 26. They are accepting donations of books and jewelry at this time.

Bryn Athyn- no report

School District- no report

8:44 pm. Mitchell Fink made a motion to adjourn. Steve Ciment seconded. All voted in favor. Next meeting is September 14, at 7:30 pm.