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## Board of Trustees

Meeting Minutes.  
February 9, 2023

**Attendance:** Jack Bernstein, President; Miryam Roddy, Vice-President; Judy Trichon, Treasurer; Jeff Rubin, Secretary; Mitchel Fink; Lindsay Griffith; Pam Dull, Library Director; Sam Pharo, Assistant Director; Joe Canale, LM Township Supervisor, Isabella Ricciardi, Lower Moreland High School (LMHS) Student Liaison; Aiden Carrago?, LMHS Student Liaison; ; Michelle Weinstein, Friends Liaison, Karen Schwartz, Marilyn Melstein, Steve Ciment, public.

Meeting called to order by Mr. Bernstein at 7:31 pm.

**Mrs. Griffith made a motion to approve January 2023 Board meeting minutes. Mr. Fink seconded the motion. All voted in favor of accepting the minutes.**

### **Treasurers Report**

Submitted in writing.

We are on track for “the new normal,” township funding is increasing for 2023, staff costs are rising, donations are rising. The outlook is optimistic.

The Money Market account was created at TD after closing the saving account. This allows for easier transfer of funds as needs dictate.

The annual audit started February 8, 2023.

### **Public Comment**

Steve Ciment, present. He encouraged an Eagles victory in the upcoming Super Bowl.

### **New Business**

Board member tenure:

The bylaws say trustees are to serve a max of 2 three-year terms that may be extended by board vote. Most trustees are over the limit.

It was suggested that the longest-serving trustees be granted one additional year plus 2 more terms, the next group two years and 2 terms and others three years and 2 terms additional. The difficulty of recruiting new board members was noted by several board members. This proposal was countered by a one year extension for the three longest serving Board Members, two years, and three years respectively.

Mr. Bernstein proposed staggering the extensions so that terms will not all simultaneously expire.

The compromise was that all board members appointed in 2011 will be granted an extension of 2 years. The second set would have three years, and the newest (who have not served 2 three year terms) would have 3 more years.

Mrs. Schwartz asked – is there a plan of succession for current officers. Yes. Suggested that donors to the library be approached to inquire about serving.

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## Board of Trustees

Mr. Bernstein also proposes the expansion of the Board from 7 members to 9. There was some discussion of whether this would mean that the bylaws need to be changed. Mr. Rubin stated that a commissioner had increased their board with no issues. It was acknowledged that the PA Library law board member limit may be 7, however the board felt 9 was needed.

After much discussion,

**Ms. Roddy made a motion that any sitting board member from 2011 or prior as of February 9, 2023 will have a 2-year term after which they will resign.**

**Trustees from 2012 to 2017 will receive a 3-year term and trustees from 2018 and on will receive 4 years in accordance with the bylaws.**

**Mrs. Griffith seconded the motion. Motion passed unanimously.**

**Mrs. Griffith motioned to expand the Board of Trustees to 9 total members. Mr. Rubin seconded the motion. Motion passed unanimously.**

### Committee Reports

#### **Nominating Committee – Jeff Rubin**

- Interview with S. Ciment went very well
- Strong fundraising background
- Board experience and nonprofit experience
- MBA
- Currently a Director of Finance.

The committee recommends advancing Steve Ciment's application to a vote.

**Mr. Rubin motioned to approve Steve Ciment's application to join the Huntingdon Valley Library Board of Trustees. Ms. Roddy seconded the motion. Motion passed unanimously.**

#### **Committee Dedication:**

- Nominating Committee: Jeff Rubin (chair), Mitchell Fink
- Strategic Planning Committee: Miryam Roddy (chair), Judy Trichon
- Marketing and Fundraising: Steve Ciment (chair), Miryam Roddy, Judy Trichon
- Personnel: Miryam Roddy (chair), Steve Ciment
- Bylaws: Mitchell Fink (chair), Lindsay Griffith, Steve Ciment
- Building Services and Contracts: Lindsay Griffith (chair), Mitchell Fink, Joe Canale
- Finance: Lindsay Griffith (co-chair), Judy Trichon (co-chair), Mitchell Fink, Jeff Rubin

### Old Business

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## Board of Trustees

Money Market account has been opened

2 CDs for endowments will be purchased after the annual meeting, totaling roughly \$70,000 total. Pam recommends the CDs be moved out of TD because the FDIC limit. Banking should be local; online banking is not an option as it is difficult to set up accounts and change signatories.

### **Director's Report**

Submitted in writing.

MLK Day of Service went well. Miryam Roddy, Denise Kuritz, Mr. Miles (HS Principal) and 16 students painted the lower entrance and the support columns in the library. Thank you to all who participated.

Reading Buddies has resumed. This popular program pairs a teen volunteer with an elementary school reader to help improve reading skills.

### **Strategic Planning – Chair Miryam Roddy – no meeting**

### **Marketing and Fundraising – Chair Lindsay Griffith – no meeting**

### **Personnel- Chair Miryam Roddy**

First met January 23 to begin the review the personnel manual.

Feb 28 or early March for next meeting

Various items to be included were discussed, including changes brought on by COVID.

### **Bylaws – Chair Jack Bernstein – no meeting**

### **Building Services and Contracts –Chair: Lindsay Griffith – no meeting**

### **Finance Committee – Chair Judy Trichon – no meeting**

### **Liaison Reports**

**Bryn Athyn – no report**

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### **Friends of the Library**

**Mrs. Weinstein reported the following:**

- Newsletter was just mailed out
- Monthly raffle baskets continue at the library
- Feb 25<sup>th</sup> next book sale, 10-2pm
- Bus trip to NYC for New York, New York will be June 14.
- Spring fashion show and tea will be held April 27

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**Board of Trustees**

- Mr. Leong of LMHS recently passed away, the family gave a large donation of materials to the library
- Ms. Roddy encouraged newsletter recipients to donate
- Joint Fundraiser (Pride and Prejudice) on Feb. 16

**Township Board of Supervisors**

- Nothing to report

**School District**

- CAPS projects were due this week
- Pep Rally for the Super Bowl to be held on Friday
- Java Jam is February 23<sup>rd</sup>, \$10 to attend
- Feb 16<sup>th</sup> Orchestra concert
- NHS continues homework help at Pine Rd elementary

Mrs. Schwartz asked if there were any trustees newsletters that the Board could use for information and guidance.

During COVID, some library trustees attended board trainings for commonwealth libraries.

**Motion to adjourn meeting made by Ms. Roddy and seconded by Mr. Fink.**

**Meeting adjourned at 8:31 pm. Next meeting is on March 9, 2023 at 7:30 pm.**