

---

## Board of Trustees

Meeting Minutes. Meeting held via Zoom  
March 11, 2021

**Attendance:** Jack Bernstein, President; Miryam Roddy, Vice-President; Judy Trichon, Treasurer; John D'Ascenzo, Secretary; Mitchell Fink; Jeff Rubin; Lindsay Griffith. Pam Dull, Library Director; Joe Canale, Township Commissioner; Michele Weinstein, Friends Liaison;  
Meeting called to order by Mr. Bernstein at 7:32 pm.

**Ms. Roddy made a motion to approve February 2021 Board meeting minutes. Dr. D'Ascenzo seconded the motion. All voted in favor of accepting the minutes.**

### Treasurers Report

Submitted in writing

- Audit in process.
- Library is not eligible for a 2<sup>nd</sup> PPP loan.

### Public Comment

None

### New Business

- Library plans to open for Grab & Go service on March 15.
  - Patrons are allowed in building for 20 minutes at a time.
  - Limited computers are available on a 1<sup>st</sup> come 1<sup>st</sup> serve basis.
  - Hours are
    - Monday/Tuesday 11 am to 6 pm
    - Wednesday/Thursday 12 to 8 pm
    - Friday 12 to 5 pm
    - Saturday 10 am to 3 pm
    - Sunday 1 pm to 3 pm
  - HVAC have been cleaned and sanitized.
  - Air purifiers are spread around the library.
  - Final Plexiglas has been purchased, assembled, and placed.
- Township Public works dropped off a new picnic table for the front courtyard.  
Thank you!
- Bylaw revision needed to meet State Public Library Code; Education Code (24 PA.C.S.) Although the Library was established prior to the State Public Library Code we were incorporated after the State Library Code. When you for a corporation you agree to follow all state laws in place at the time of incorporation. We will adjust our Bylaws to meet the State code.

### Old Business

- Tabled; Cares Act Policies to receive Federal Funds. Policies needed are:

---

## Board of Trustees

- Cash Management Policy/ New Financial Policy
- Procurement Policy
- Disposal of Surplus Property Policy

### **Director's Report**

Submitted in writing.

- Teen Advisory Board (TAB) has written a story to place on a Fairy Tale Walk in a local park at the end of April.
- Library is working with the Township Event Committee to hand out Egg Decorating kits in place of the traditional Egg Hunt. Sponsored by Lower Moreland Township.
- We have added \$50,000 of Cyber Liability to our policy. Cost was \$221/year.
- We switched from Hartford to Eastern Alliance for worker's comp insurance with a savings of \$779.
- Quotes are coming in for Voice Over IP.
  - Fire alarm and Security system may still need a landline.
- Alarm system may need replacement in the future.
- Researching grants for hearing loops/podium repair.
- Researching a new sign for street. Cost for a basic sign, installed, with new lights will be around \$2,000.
- Dr. Seuss: 6 titles are being moved to the Parent Teacher Collection.

### **Committee Reports**

#### **Nominating Committee -**

- Submitted in writing.

#### **Strategic Planning – Chair Miryam Roddy**

- Report Submitted in writing.
- Met March 4.
- We will continue to use the existing SP to guide us throughout 2021, knowing that Covid has changed many objectives/action steps.
- Meeting will be held next week to update, revise, and add to the old one.

#### **Marketing and Fundraising – Chair John D'Ascenzo**

- Idea: Dine out Fundraiser at Iron Hill?
- For future ideas: send email to the chair person

#### **Personnel- Chair Miryam Roddy**

- No Report

#### **Bylaws – Chair Jack Bernstein**

- Committee to meet to revise Bylaws to conform to State Library Code

#### **Building Services and Contracts – Chair Jack Bernstein**

- Bids for Voice over IP phone services will be forwarded to the committee.

#### **Finance Committee – Chair Judy Trichon**

No Report

## Board of Trustees

### Liaison Reports

- Friends
  - Friends are getting an air purifier for the book sale room.
  - Monthly virtual are meetings which are followed by virtual programs.
  - Outdoor Book Bonanza (sales) continue. April 17<sup>th</sup> is next. Donations are by appointment.
  - The trend lately seems to have been fewer but larger donations.
  - Friends will be doing some joint programs with the library/ helping with library wishlist.
  - Membership is down a little, but continues.
  - April's program is Jeannette Ullrich who hiked the Swiss Alps solo.

**Motion to adjourn meeting made by Ms. Trichon and seconded by Mr. Rubin.  
Meeting adjourned at 8:15 pm. Next meeting is April 8.**