
Board of Trustees

Meeting Minutes. Meeting held via Zoom
February 11, 2021

Attendance: Board Members: Jack Bernstein, President; Miryam Roddy, Vice President; Judy Trichon, Treasurer; John D'Ascenzo, Secretary; Mitchell Fink; Jeff Rubin

Pam Dull, Library Director; Christy DeMallie, Library Assistant Director; Joe Canale, Township Commissioner; Karen Schwartz, Friends Liaison; Marilyn Melstein; Marianne Ham; Lindsay Griffith.

Meeting called to order by Mr. Bernstein at 7:32 pm.

Ms. Trichon made a motion to approve January 2021 Board meeting minutes. Dr. D'Ascenzo seconded the motion. All voted in favor of accepting the minutes.

Treasurers Report

Submitted in writing

- Some numbers in the report will change slightly due to final revisions. We are doing fine, it's still early in the year.
- Numbers look skewed due to the date of receipt of funding from the township.

Mr. Fink made a motion to approve the treasurer's report. Ms. Roddy seconded. The motion passed.

New member

Lindsay Griffith introduced herself and her background. **Ms. Roddy made a motion to have Ms. Griffith join the Board of Trustees. Ms. Trichon seconded. Motion passed: Ms. Griffith officially joined the Board of Trustees.**

Public Comment

None

New Business

None

Old Business

- 2021 Library Budget
 - Potential notes on hiring in house cleaners
 - Budget accounts for staff who are not currently taking advantage of medical benefits, in case of life changes
 - Budget may shift if there is an increase in funding due to HVL Friends ability to hold in person fundraisers.

Mr. Rubin made a motion to approve the budget for 2021. Ms. Roddy seconded. Motion passed.

Board of Trustees

- Cares Act Policies: Tabled.
 - In December, Ms. Dull will draft sample policies and send to the Board for a January vote.
 - Cash Management Policy/New Financial Policy
 - Procurement Policy
 - Disposal of Surplus Property Policy

Director's Report

Submitted in writing.

- Researching grants for hearing loops/podium repair.
- Grant fulfillment - Air duct cleaning to proceed: Company: Chud.
- Audit is underway
- Township repaving sidewalks in 2021
- Front door hinges replaced. The Township paid for this expense. Thank you.
- Researching new phone system
- Alarm system may need replacement in the future
- Library is working with the township to modify/replace key fob system

Committee Reports

- **Nominating Committee:**
 - Discussion of new Trustee submissions
 - Recruiting volunteers
- **Strategic Planning**
 - Current strategic plan goes until 2022, Covid-19 Delayed some items
 - Meet in 2021 to update and revise

Liaison Reports

- Friends
 - Ms. Schwartz reported that Friends of Huntingdon Valley Library's annual membership newsletter is in the mail
 - Glencairn/Bryn Athyn exhibit presentation was very well received
 - Poet/author visit for March Friends Meeting
 - Monthly meetings are all virtual which are followed by virtual programs
 - Outdoor Book Bonanza (sales) continue. Donations are by appointment
 - Friends will be doing some joint programs with the library/ helping with library wish list

**Motion to adjourn meeting made by Ms. Trichon and seconded by Mrs. Roddy.
Meeting adjourned at 8:15 pm. Next meeting is March 11.**