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## Board of Trustees

Meeting Minutes. Meeting held via Zoom  
October 8, 2020

Attendance: Eleanor Schneider, President, Jack Bernstein, Vice President, Miryam Roddy, Secretary, Judy Trichon, Treasurer, Jeff Rubin, Director, Rita Kenney, Mitchell Fink, John D'Ascenzo, Pam Dull, Library Director, Michelle Weinstein, Friends Liaison, Christy DeMallie, Assistant Director, Marilyn Melstein.

Meeting called to order by Mrs. Schneider at 7:31 pm.

**Mr. Bernstein made a motion to approve September 2020 Board meeting minutes. Mrs. Roddy seconded the motion. All voted in favor of accepting the minutes.**

### Public Comment

None

### Old Business

A small gathering for Rolf and Tom Weiler's retirement was held in the library. They both received plaques in honor of their years of dedicated service. Books were added to the collection and small gifts were given.

Mrs. Dull reported that the parts have been ordered for the doors (to maintain ADA compliancy) and they are on their way.

Mrs. Dull also reported that Staff has returned to working their regular hours. She also explained the need for increased staffing to meet current Covid-19 guidelines (distancing, etc.) The library has added to the current open hours and hopes to add more open hours soon.

Due to the Library's insurance agent's recommendations, adult volunteers are not permitted to volunteer in the library. We are finding creative ways to for them to help from home. Teen volunteer hours were discussed as well. Teens have a waiver they will sign and will only work in the library for half hour, socially distanced, increments.

Mrs. Dull asked the board to table the fine free vote until there is a solution on how to incorporate all member library's interests.

### Treasurers Report

Mrs. Trichon shared Treasurer's report. We have recovered from the worst of the scare and current reserves are conservative. Areas where we had to spend more than budgeted seem to have been balanced out by areas where we spent less than budgeted. The board credited our current favorable condition with Pam Dull's leadership. Mrs. Dull's presentation to the township, where she asked for level funding was well received. Mrs. Dull reported that the 2021 budget was well received by the Township, who seems to be happy with the Library and the Library's ability to keep staff employed. Discussion of the PPP loan ensued. Pam will request a meeting with the Township Manager to discuss further.

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## Board of Trustees

### New Business

The Library will be closed for Election Day, Tuesday, November 3, this year both as a safety precaution and to ease parking limitations.

The Finance Committee (Rita Kenney, Mitchel Fink, and Jack Bernstein) will meet and are in the process of revising the fiscal policy. A draft is in the works.

**The Board Resolution requesting the State Librarian to waive standards for Huntingdon Valley Library for the 2020 calendar year. Mr. Bernstein made a motion to submit the waiver. Dr. D'Ascenzo seconded. Motion passed.**

Mrs. Dull discussed the new Hotspot policy, and that the devices are funded by Huntingdon Valley Library Friends. Dr. D'Ascenzo explained how hotspots work.

**Mrs. Roddy made a motion to approve the Hotspot Device Lending Policy as amended (typo), Mr. Bernstein seconded, and the motion passed.**

Dr. D'Ascenzo and Mrs. Dull applied for the MontcoStrong grant.

### Director's Report

Christy DeMallie has started as Assistant Director and has been helpful.

Mrs. Dull's meeting with insurance Bob Longley went well, premiums are not expected to increase by much. He will give a quote on workers' comp because our coverage through another agency has increased 40%, although there were only two minor claims, neither of which included any lost work.

There was a discussion about the nomination committee.

### Friends Report

Friends are meeting virtually. They had a virtual fashion show fundraiser. Mrs. Weinstein discussed Friends programming, book donations, and book sales, including an outdoor sale. The Friends have purchased their own Zoom account. The Boscov's fundraiser was also discussed. The Friends will be contacting state legislators to ask for level funding.

### Township Report

No Report.

### School District Report

No Report.

Mrs. Schneider announced her retirement as Library Board President. Mr. Bernstein will take over until the Board re-organizes.

**Motion to adjourn meeting made by Mrs. Schneider and seconded by XYZ.  
Meeting adjourned at 8:27 pm. Next meeting is November 12.**