
Board of Trustees

Meeting Minutes. Meeting held via Zoom
November 12, 2020

Attendance: Jack Bernstein, Acting President, Miryam Roddy, Secretary, Jeff Rubin, Pam Dull, Library Director, Friends Liaison, Christy DeMallie, Library Assistant Director, Joe Canale, Commissioner, Rita Kenney, Mitchell Fink, John D'Ascenzo, Marilyn Melstein. Eleanor Schneider- at end popped in to say goodbye and thank everyone.

Meeting called to order by Mr. Bernstein at 7:30 pm.
Mr. Bernstein recognized Eleanor Schneider's retirement.

Ms. Roddy made a motion to approve October 2020 Board meeting minutes. Mr. D'Ascenzo seconded the motion. All voted in favor of accepting the minutes.

Treasurers Report

None – Submitted in writing

Public Comment

None

Old Business

- Payroll Protection Program – Ms. Dull has applied for loan forgiveness, and is waiting on the bank's response.
- ADA door addition is waiting on parts (delayed due to Covid slowing production). Hoping for parts to arrive within 2 weeks.
- T-Mobile hotspot circulation policy changes (approved via e-vote) reflect that hotspots are for use by all patrons, not just members of the Friends.
- Mrs. Dull will send out information about fine free libraries. She clarified that big ticket items can be exceptions. She informed the board that individual MCLINC libraries have gone fine free and the consortium is figuring out how to set up the database to allow for this. There is discussion about modifying the frequency of overdue notices.
- Mr. Bernstein discussed his meeting with the Commissioner re: PPP, a capital improvement spending account held by the township for library use.

New Business

- Cleaning Company vs Employee – We have posted the job application for a cleaner and gotten several applicants. She plans on interviewing soon.
- Change in service hours – due to the rising number of cases in the area, the library will transition to curbside/concierge service only as of November 16th, until further notice. As long as staff is in the library, curbside/concierge service will be available. This will be revisited at the next meeting.

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Director's Report

- Submitted in writing
- Ms. Dull highlighted the excellent job the Youth Services Team has been doing. Twenty-two teenagers attended a Zoom program: Cupcake Wars.
- The library was awarded the Montco Strong grant that Dr. D'Ascenzo and Ms. Dull applied for. It will be used to pay for the sneeze guards.
- Solvency fee for unemployment has gone through.
- Ms. Dull is working on re-upping our 4 year bond for unemployment.
- Air duct cleaning reports are coming in with varying messages, but generally not needed, but the library will be getting quotes for UV lights and a high quality filter.

Committee Reports

Nominating Committee will be discussed in December.

Liason Reports

None

**Motion to adjourn meeting made by Mr. Rubin and seconded by Ms. Roddy.
Meeting adjourned at 8:17 pm. Next meeting is December 10.**