
Board of Trustees

Meeting Minutes. Meeting held via Zoom
January 14, 2021

Attendance: Jack Bernstein, Acting President; Miryam Roddy, Secretary; Judy Trichon, Treasurer; Pam Dull, Library Director; Christy DeMallie, Library Assistant Director; Karen Schwartz, Friends Liaison; Mitchell Fink; John D'Ascenzo, Jeff Rubin, Marilyn Melstein.

Meeting called to order by Mr. Bernstein at 7:36 pm.

Dr. D'Ascenzo made a motion to approve December 2020 Board meeting minutes. Mrs. Roddy seconded the motion. All voted in favor of accepting the minutes.

Treasurers Report

Submitted in writing

- PPP loan forgiveness has been approved.
- Revenue and expenses are both lower for 2020.
- The library received flat funding from the state which is more than we budgeted.
- Bank signatories need to be updated.
 - **Ms. Roddy made a motion to update the signatories at TD Bank and Huntingdon Valley Bank to Pam Dull, Library Director, Jack Bernstein, President of Library Trustees, Judy Trichon, Treasurer Library Trustees, and Mitchell Fink, Library Trustee. Mr. Bernstein seconded the motion. All voted in favor, and the motion passed.**

Public Comment

None

New Business

- Criteria for Reopening. Mrs. Dull sent information to the re-opening committee to set the criteria required to re-open. Will be based on Montgomery County Health Dept. website's statistics. The library moved to contactless only when the numbers were at 7%. It is currently at 10%. The library is looking to post the criteria once decided.
- 2021 Library Budget – Included in Board Packet for review. Vote to approve February meeting.
- Fine Free Service Policy and Loan Policy – **Dr. D'Ascenzo made a motion to approve the policies, Mr. Rubin seconded the motion. All approved. Motion passed.**

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Old Business

- Cares Act Policies
 - There are 3 time periods to apply for grant forgiveness: end of January, end of March, and end of June.
 - Mrs. Dull will fold the cash management policy into another financial policy and meet with the treasurer to discuss with the financial committee.

Director's Report

- Submitted in writing.
- We are officially a Gold Star Library!
- Graphic Novel contest starting soon. Sponsored by Friends.
- Exciting programs upcoming:
 - Lincoln visits Philadelphia.
 - Louisa May Alcott.
- Grant fulfillment - Air duct cleaning to proceed: Company: Chud.
- Upgrades being researched:
 - Update outdoor sign.
 - Cracked floor in Circulation area.
 - Hearing loops/podium repair.
 - New window shades.
 - New carpets in Children's area.
 - Ways to brighten things up.
- Vanessa is already planning 2021 summer reading program.
- Library is working with the township to modify/replace key fob system.

Committee Reports

- Nominating Committee. The proposed slate will be voted on in February. The proposed slate includes: Mr. Bernstein, President; Ms. Roddy, Vice President; Judy Trichon, Treasurer; Dr. D'Ascenzo, Executive Secretary. Alternative nominees can be raised at the next meeting.
- The board is looking for new, additional Board Members.
 - Bylaws and qualities were discussed.
 - Recruiting committee.

Liaison Reports

- Friends
 - Ms. Schwartz reported that Friends of Huntingdon Valley Library are sending out annual membership newsletter.
 - Online book discussions continue, as do monthly virtual meetings which are followed by virtual programs.
 - Outdoor Book Bonanza (sales) continue. Donations are by appointment.

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- Friends will be doing some joint programs with the library.
- Glencairn history planned for February.
- Membership continues.
- Some Museum Passes are still available, based each Museum's current open policy.

Executive Board

Met to discuss personnel issues. **Mr. Rubin made a motion to adjourn to Executive meeting. Mrs. Roddy seconded.**

Motion to adjourn meeting made by Mrs. Trichon and seconded by Mr. Fink. Meeting adjourned at 9:01 pm. Next meeting is February 11.