
Board of Trustees

Meeting Minutes. Meeting held via Zoom
August 13, 2020

Attendance: Eleanor Schneider, President, Jack Bernstein, Vice President, Miryam Roddy, Secretary, Judy Trichon, Treasurer, Jeff Rubin, Mitchell Fink
John D'Ascenzo, Pam Dull, Library Director, Karen Schwartz, Friends of Huntingdon Valley Library, Marilyn Melstein

Meeting called to order by Mrs. Schneider at 7:30 pm.

Mrs. Roddy made a motion to approve June 2020 Board meeting minutes and the revised Patron Code of Conduct. Mr. D'Ascenzo seconded the motion. All voted in favor.

Retirement acknowledgement of Rolf and Tom Weiler was tabled until September in hopes that they can attend that meeting.

Public Comment

None

Old Business

Payroll Protection Program — Mrs. Dull was in touch with Mr. Fink and Mrs. Trichon with updates. Mr. Fink shared that the library has 24 weeks to use it, and then we can apply to have the loan forgiven.

New Business

Mrs. Dull shared highlights of her Director's Report and new business, including ...

1) HVL's contactless pickup numbers since this service opened on June 8 — 320 cars picked up reserved books in June and 520 cars picked up reserved books in July.

2) August 4 the library opened doors for "Grab and Go" service, with limited number of people allowed in building. There were 45 people who visited in first 2 hours of this service, and interest has remained high. The public has been very receptive and appreciative, and also compliant with mask-wearing and social distancing rules.

3) Summer Learning virtual program concluded, and also was well-received/successful. Although COVID meant there were less overall participants, Mrs. Dull said the use of Beanstack app by Youth Services Director, Vanessa, and Beth, went well. The children won the challenge (95,907 minutes read), and the community total was 268,106 minutes read in 7 weeks.

Board of Trustees

- 4) Giant's Bags for a Cause program generated \$136 in donations to HVL, Vanessa secured a PA Humanities counsel summer grant for \$734, and Mrs. Dull secured a PA Humanities Council CARES grant for \$6,000 to cover all PPE equipment and other supplies the library bought to prepare for reopening.
- 5) A targeted, previous donor fundraising appeal letter will go out in mid-August. Mrs. Trichon asked if it should be sent to larger audience in Township. Discussion ensued why it should've be — as we will have our normal year-end Appeal. Mr. D'Ascenzo suggested the previous donor letter be added to our website. Mrs. Dull will also insert a copy into reserved books held and given to power library users. She will also put it on library social media pages.
- 6) Mrs. Dull received several quotes for replacing the openers for the heavy outside doors in front and below entrances. She believes fully automated doors will make the entrance and exit easier to use. The most reasonable quote is \$8,100 for 4 doors. Discussion ensued if LM Township could offset some of this infrastructure cost. **Mrs. Roddy made a motion that HVL pay \$4,500 of expense and we ask if LM can pay the other half. Mr. Bernstein seconded the motion, and the motion was passed.**
- 7) Ms. Roddy gave an update with regard to LMTSD back to school options, that by 8/21 we will know whether all virtual or hybrid return to school. Whatever is decided she would like library — as part of its mission to be the community hub — to offer support. Mrs. Dull and Vanessa will reach out to school librarians to discuss what types of student support may be needed and how to facilitate library lending to students.
- 8) The main outside library sign is faded and Mrs. Dull is investigating either painting it by Township or possibly getting quotes to replace it.
- 9) Mrs. Dull is investigating cost options to replace the current phone system, which is original system to building — VOIP and traditional replacement options.
- 10) Mrs. Dull and Mrs. Schneider are actively interviewing for an Assistant Director.

Friends Report

Mrs. Schwartz shared the following updates:

- 1) Mystery bags of books are being sold for \$3 donation, at the library's back entrance. August 17 and 24 from 10:30 am to 12:30 pm — contactless pickup. So far, \$122 made.
- 2) September 10 at 12:30 pm The Friends are hosting a virtual fashion show over Zoom, featuring "Designs By Karen" retail store, who will donate a percent of all sales to Friends. They will use EventBrite to register and encourage people to eat their lunch while they watch and shop.

Board of Trustees

- 3) Friends will be buying a doll house for children's area, to honor a friend who died of cancer.
- 4) Next newsletter will be sent in January, and Mrs. Dull can add a message of her choice.
- 5) Friends are not accepting book donations currently due to COVID.
- 6) Friends are also selling used books via local social media "yard sales"
- 7) next Friends meeting will occur after 9/10 Fashion Show Fundraiser via Zoom.
- 8) Steve Irwin and Chris from Pennypack Trust will do a Zoom event on October 1, and there will be a self-published author Zoom event in November, date tbd.

Treasurer's Report

Mrs. Trichon shared her Treasurer's Report.

Township Report

No Report.

School District Report

No Report.

At 8:30 pm, **Mr. Bernstein made a motion to adjourn meeting. Ms. Roddy seconded the motion, which passed.**

Next Board meeting via Zoom is on September 10, 2020, at 7:30 pm.