
Board of Trustees

Meeting Minutes
May 14, 2020

Attendance: President Eleanor Schneider, Vice President Jack Bernstein, Secretary Miryam Roddy, John D'Ascenzo, Mitchell Fink, Rita Kenney, and Jeff Rubin.

Others in Attendance: Acting Library Director Pam Dull, Lower Moreland Murray Avenue Librarian, Reesha Grosso, Friends Representative Karen Schwartz, and Township Commissioner Denise Kuritz joined for a short period to thank the library for all they were doing, Marilyn Melstein.

President Schneider called the May Zoom meeting to order at 7:30 p.m.

Jeff Rubin made the motion to approve the March and April minutes, second by John D'Ascenzo. Motion passed

Treasurers' Report

Mrs. Trichon was unable to attend so an official Treasurer's report was not given. It was announced that the Library did receive the PPP loan through TD Bank. The loan is for 8 weeks and the money was deposited into a separate account at TD Bank. Mr. Rubin asked how long the loan lasted and Mrs. Dull Responded that it ends July 5th. Mr. Fink reminded everyone that the funding was for payroll and utility payments.

Public Comment

No Public Comment

Old Business

Fiscal Policy was tabled until we see where everything is going following the end of quarantine. Payroll Protection Program – was approved and mention in the Treasurer's report Succession Plan will be discussed at a Personnel Committee meeting. There have been a few applications received.

New Business

Mrs. Dull asked for a meeting of the Finance Committee to review and most likely revise the approved 2020-2021 budget. This meeting will be scheduled. She also requested the Personnel Committee meet as soon as possible regarding reopening rules and regulations. Mr. D'Ascenzo was asked to serve on the Personnel Committee and he accepted.

Acting Library Director's report

Report was submitted in writing. A new Facebook book club has begun and that the staff is readying for an online Summer Learning programs for children and adults. Mrs. Dull also

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reported that she has revised the Friends Wish list request due to the library being closed and the Covid-19 impact. Covid-19 has had a negative impact on the Friends fundraising efforts.

The 7 Week Summer Learning Program will use the beanstalk app to record minutes read and badges and raffle tickets earned. Instead of asking local business for prize donations, we will buy gift cards and items from the businesses that have supported us in the past. Some of the activities will be a costume party, trivia contests and other online activities, including guest author events. Summer Learning is sponsored by the Friends of Huntingdon Valley Library and we thank them for their support.

Committees

Marketing, Fundraising and Programming – President Schneider reported that Mrs. Roddy and Mrs. Dull had a fundraising letter which will be sent out after the library is permitted to open to a group of donors. This letter would help offset the lost revenue of the Friends and library due to cancellation of events.

Liaison reports

Friends – Mrs. Schwartz reported that their executive committee had met by Zoom and discussed the revised wish list and cancellation of their bus trips. They were also sending a letter to members asking members for donations. The bus trip to New York is being refunded and the Friends suggested that they use it as a donation and already have received donations amounting to \$500.00. She also announced that they have purchased an additional 2-3 new book carts for the library. There was a discussion on the Friends used Book Sale and using curbside pickup. Will look into this concept further.

School District – Reesha Grosso shared the Murray Avenue/School District news. Distance Learning continues and all 3 librarians met virtually to discuss their fall plans. She asked for our opening plans and any other information that she could share with the district in regard to getting back to work. Also, the Murray Avenue library was considering curbside book pickups and will also guide the children to the library and to keep her advised of the Summer Reading program. Murray Avenue children still want print books.

Open Discussion

Several ideas were raised as to the reopening, insurance needs – i.e. liability, responsibility etc. and if changes might need to occur. Mr. D’Ascenzo that when we go through to different stages to have signage made outside the building entrances with the new rules or requirements (wearing masks) They should be posted in all newsletters including the township and social media. Miryam Roddy echoed this sentiment and noted all sign content related to new policies and hours should be posted on our website, in all newsletters, including the township and social media.

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Discussion on the use of PC in the library and restricting use to job applications and business use.

Being no further business, Mrs. Roddy made a motion at 8:24pm to adjourn second by Mr. D'Ascenzo. All in favor.

Next meeting June 11th at 7:30 pm via Zoom.