
Board of Trustees

Meeting Minutes March 12, 2020

Attendance: President Eleanor Schneider, Secretary Miryam Roddy, John D'Ascenzo, Jeff Rubin, Rita Kenney.

Others in Attendance: Library Director Sharon Moreland-Sender, Acting Director Pam Dull, Friends of Huntingdon Valley Library Paige Crunlund.

Meeting took place via phone with Sharon Moreland-Sender and Pam Dull in Friends Learning Lab on speaker phone.

Sharon Moreland-Sender called the meeting to order at 7:33pm.

Treasurers Report

There was no Treasurers report.

Public Comment

There was no Public Comment

7:37 Mrs. Schneider arrived on the conference call forming a quorum.

Miryam Roddy made a motion to approve the February Board Meeting Minutes. John D'Ascenzo seconded. The motion passed.

Old Business

Fiscal Policy. Tabled until April meeting.

Credit Card Decision. Mrs. Moreland-Sender recommended that we stay with ELAN and activate cards for Vanessa Nelson and Pam Dull.

Miryam Roddy made the motion to activate credit cards from ELAN for Vanessa Nelson and Pam Dull. Jeff Rubin seconded. The motion passed.

Approval of Strategic Plan 2020-2022. Miryam Roddy stated the Strategic Plan Committee recommends the approval of the final version of the Strategic Plan. All present were in favor.

New Business

Revisions to the Emergency Plan. Mrs. Moreland-Sender reported that the Plan was reviewed by Bob Scholly, Lower Moreland Township Fire Marshal and Rich Worthington, Lower Moreland Township Emergency Management Coordinator. Mr. Scholly recommended that the library purchase several Fire safe cabinets for the storage of vital records.

Miryam Roddy made the motion to approve the Emergency Plan with revisions made by the Township Emergency management team. John D'Ascenzo seconded. The motion passed.

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Succession Plan. Training has continued. An outline is included in the Board Packet. The Coronavirus has put the training on a slower track.

March 12, 2020 Library Shut Down. The Governor of Pennsylvania has ordered all nonessential businesses in Montgomery County, PA to close. This includes the library. Mrs. Moreland-Sender suggested that we treat the shutdown as a weather emergency and pay employees for the hours they were scheduled to work.

Jeff Rubin made the motion that the Governors Directive to close be treated as a weather closing. Miryam Roddy seconded. The motion passed.

It was requested that a quote for deep cleaning be obtained for once the danger is passed.

Librarians Report- LBM NO. 117, submitted in writing. Highlights are:

The March performance Flappers, Women of the 1920's has been postponed. Several staff trainings have taken place including CPR training and Sexual Harassment training. Mandatory Reporter training is scheduled for April. We have a new Library Assistant Randy L. and Monica R. has been promoted to Marketing Associate. Storytime with a Lower Moreland Township Police Officer, Harriet Tubman and Ben Franklin programs were all well attended. The Final Community Design Collaborative presentation was Monday night March 9. It went well and the Collaborative was impressed with the new hallway floor, paint and the new Youth Center upgrades including new floor and paint.

Mrs. Schneider thanked Mrs. Moreland-Sender for her 8 years of service to the library and community. The Board will be adding a book to the collection in Mrs. Moreland-Sender's honor. Mrs. Roddy will continue with lunch plans for the Board and Mrs. Moreland-Sender. The backup plan will be to meet in the library.

Friends Report

Mrs. Crunlund encouraged all members of the library board to join the Friends group as members. The Friends are excited about the direction that the library has been taking and are devastated that Mrs. Moreland-Sender is leaving, stating that Mrs. Moreland-Sender has been a tremendous proponent of the library. The Friends will be having a Book Sale April 21 to 25, and a Tea Fundraiser on May 14.

New Business

Mrs. Dull and Mrs. Moreland Sender suggested that the library become members of the MidAtlantic Employers' Association. They provide Human Resource, Legal, Compensation and Benefits consulting. The cost will be approximately \$1,084.00 for the year. Mrs. Schneider suggested that we could also have the representative come to a Board Meeting and explain all that the company offers.

Miryam Roddy made the motion to join MEA, MidAtlantic Employers' Association for one year. Rita Kenney seconded. The motion passed.

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School District Report

No Report

Student Liaison Report

No Report

8:30pm. Eleanor Schneider moved to adjourn. Miryam Roddy seconded.