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**Board of Trustees****Meeting Minutes****September 8, 2016 Regular Meeting**

**Attendance:** President Eleanor Schneider, Treasurer Judy Trichon, Rita Kenney, Hilarie Weiss, Jeff Rubin and Mitchell Fink.

**Others in attendance:** Library Director Sharon Moreland-Sender, Assistant Director Pam Dull, Linda Yerkees representing Lower Moreland HS. Brigid Cromwell student at Lower Moreland High School.

The meeting was called to order by President Schneider at 7:32 pm.

Sharon Moreland-Sender noted that she changed the Dance Party Fundraiser name from the Dewey Decimal Doo Wop to the Dewey Decimal Dance Party. **Hilarie Weiss moved to accept the August minutes with the change noted. Jeff Rubin seconded. Motion passed.**

**Treasurer Report**

Mrs. Trichon sent the September Financials, including the Profit and Loss Comparisons via email. Mrs. Moreland-Sender and Mrs. Trichon will be presenting our budget to the Township Board of Commissioners in September.

**Public Comment**

None

**Old Business**

Mrs. Schneider welcomed new member Mitchell Fink to the Library Board. Mr. Fink moved to Lower Moreland in 1993. He has two children who graduated from Lower Moreland High School. Mr. Fink is a CPA who works in Bala Cynwyd. He was on the Board of Family Support Services for 7 years. He requested a copy of the Library's past tax return and 990 form for review.

Mrs. Moreland-Sender will have an orientation for new Board members. She will go over the Pennsylvania Library code and our Annual Reports.

Mrs. Moreland-Sender provided a Notice to be distributed pertaining to the Ad Hoc Fundraising Committee.

**The Library Display Case Policy was presented at the August Board Meeting. Hilarie Weiss moved to adopt the Display Case Policy as written. Rita Kenney seconded. The motion passed.**

Mrs. Moreland-Sender reported that PECO has denied our claim for the power surge that damaged the fire alarm system. Utica is questioning our ability to claim. We have

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to determine if the system came with the building or if we installed it. Mrs. Schneider reports that she believes the township installed the fire alarm system.

### **New Business**

Mrs. Moreland-Sender shared the results of the customer survey. Parking remains an issue. One suggestion was to ask the Financial Services company to park in the township parking lot. More evening programs for adults were requested, such as a Sunday movie. We will look into grants pertaining to senior events.

Mrs. Moreland-Sender presented the Code of Conduct and Unattended Children Policy for review in Memo No. 62. The Board will review and vote at the next meeting.

Mrs. Moreland-Sender will present our Budget to the Lower Moreland Township Board of Commissioners on September 26 28. The Library Board will vote on our budget after final numbers are received in early 2017. Staff cross training continues. Monica Rose will help with technology and Marilyn Melstein will provide computer classes. Our volunteers have saved us a significant amount of money when you factor in the hours of help they have donated.

### **Marketing, Fundraising and Programming Committee Report**

The Fundraising committee will email the Library Board with information and help needed for the Dewey Decimal Dance Party.

Bob Longley from Longley Insurance presented changes that will affect the liability exposure of the library, including changes to the child protective services law. Our abuse liability policy was written 15 years ago and a new policy will be forthcoming and would include negligent reporter coverage.

### **Directors Report**

Mrs. Moreland-Sender submitted her Director's report in writing in Memo No. 63. Mrs. Moreland Sender will email the Board the complete results of the Customer Survey and the Child Protective Law discussed by Mr. Longley.

**Friends Report** none

**High School Liaisons Report** none

### **School District**

**9:05 pm Hilarie Weiss moved to adjourn the meeting. Jeff Rubin seconded. The meeting was adjourned.**

