

## Board of Trustees

### **Meeting Minutes August 8, 2019**

Attendance: President Eleanor Schneider, Treasurer Judy Trichon, Secretary Miryam Roddy, Rita Kenney, Jeff Rubin and Mitchell Fink.

Others in Attendance: Library Director Sharon Moreland-Sender, Assistant Director Pam Dull.

**President Schneider called the meeting to order at 7:30 pm.**

**Miryam Roddy moved to accept the June 2019 Board Meeting Minutes and Jeff Rubin seconded. The motion passed with a correction to the spelling of Mitchell Fink.**

### **Old Business**

Mrs. Moreland-Sender received a first draft of cost estimates from the Community Design Collaborative to assist with potential donors. The RFP for a Fundraising study will include the preliminary design and CDC report. Mrs. Moreland-Sender is working on a simplified RFP.

### **Treasurers Report**

Mrs. Trichon sent the report via email. Mitchell Fink said that unrealized gains should not appear on the balance sheet except when shares are sold.

Mrs. Moreland-Sender noted that the library received funds from the Irene M. Reiter estate, a bequest we learned about last October. She also submitted the Friends second quarter reimbursement request. We have not received any monies from HVAA towards the sewer bill to date; Mrs. Moreland-Sender will ask the Township about this. Mrs. Trichon reported that we could not open a Vanguard Brokerage Account until all of the signers were on both the local TD and Huntingdon Valley Bank accounts.

**Judy Trichon made a motion that Mitchell Fink be added as a signer to all TD Bank Accounts. Signers are Sharon Moreland-Sender, Eleanor Schneider, Judy Trichon, Jack Bernstein and Mitchell Fink. Jeff Rubin seconded. The motion passed.**

**Miryam Roddy made a motion that Mitchell Fink be added as a signer to all Huntingdon Valley Bank accounts. Signers are Sharon Moreland-Sender, Eleanor Schneider, Judy Trichon, Jack Bernstein and Mitchell Fink. Rita Kenney seconded. The motion passed.**

### **Public Comment**

None

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### **New Business**

Mrs. Moreland-Sender reported that we received three bids for a new copier/printer lease and recommended the Excel Document Solutions proposal.

**Judy Trichon made a motion to approve the proposal from Excel Document Solutions to enter into a new 60-month fair market value lease for a reconditioned Ricoh/Lanier MPC3004 Color Copier. Miryam Roddy seconded. The motion passed.**

Mrs. Moreland-Sender asked for permission to create two short term 15 minute parking spots in the upper lot for patrons to park and pick up holds. The idea was well received and we will move forward with this idea.

Mrs. Moreland-Sender asked for comments from the Board about the Social Media Policy for the Public. Mrs. Roddy had several revision suggestions. Mrs. Moreland-Sender will email the revision to the board for an e-vote. The Policy should be live by September.

### **Librarians Report LBM No.106**

Mrs. Moreland-Sender submitted LBM 106 in writing. The library had our highest circulation ever in July. Please read Vanessa's report. She has done a great job this summer. Vanessa will also be representing the library at the Pennsylvania Library Associations conference in Erie, PA this October.

### **Friends Report**

The next Friends Book Sale will be September 10-14. The bus trip to NYC on October 23 still has a few seats left and the Friends sold all of the Broadway tickets.

### **School District Report**

No Report

Mrs. Moreland-Sender reported that there is a new librarian at the High School, Pat Engleman.

### **Student Liaison Report**

No Report

**8:30 pm Mitchell Fink moved to Adjourn the meeting. Rita Kenney Seconded.**