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**Board of Trustees****Meeting Minutes****April 13, 2017 Regular Meeting**

**Attendance:** President Eleanor Schneider, Treasurer Judy Trichon, Secretary Miryam Roddy, Township Commissioner Ferdinand Gonzales, Rita Kenney, Hilarie Weiss, and Jeff Rubin.

**Others in attendance:** Library Director Sharon Moreland-Sender, Assistant Director Pam Dull, and Linda Braun representing Friends of Huntingdon Valley Library. The meeting was called to order by President Schneider at 7:30 pm.

**Miryam Roddy moved to accept the March 2017 Board Meeting Minutes, Rita Kenney seconded. The motion passed.**

**Treasurers Report**

Mrs. Trichon noted that she has included endowment information in the monthly report. Grant(s) almost exhausted will be posted to clear them on the general ledger. Our 990 is finished. The Audit report was good. Core Financial has been instrumental in maintaining our bookkeeping.

**Public Comment**

None

**Old Business**

Mrs. Moreland-Sender presented several updates to our Emergency Preparedness plan, including contamination, ransomware, and bomb threat sections, for Board review. It was suggested that page numbers and an index be added. Mrs. Weiss suggested that cyber security and awareness training for library staff.

Mrs. Moreland-Sender informed the Board of an incident that occurred when the library was closed for carpet cleaning and shared her admiration of the Lower Moreland Police Officers who responded. Mrs. Weiss suggested that de-escalation training for staff may be helpful. Mrs. Schneider noted that it could be County wide training for MCLINC staff.

**New Business**

Mrs. Moreland-Sender explained that LMB No. 76 includes a correction to the 2017 Holiday hours.

Mrs. Moreland-Sender shared details of an ongoing security concern with people trespassing and accessing the Red Lion Gym through the Community Room emergency exit door. To address this concern, the elevator has been rewired, allowing staff to turn off access to the 2<sup>nd</sup> floor. Meridian Security will provide a quote to install a motion detector and door sensor so we can alarm the room when not in use. The Township, HVAA, and Valley Youth Center have all been made aware of the issue and our response. We will contact the LM Police as needed.

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## Board of Trustees

The Youth Services Librarian Position has been reopened. Interviews are planned for next week.

Mrs. Schneider advised the Board that Hilarie Weiss will be moving out of the Township in June. She will resign her Board position at that time. There was discussion as to qualifications needed in a new Board Member.

### Librarian's Report

Mrs. Moreland-Sender submitted the Director's Report in LBM No. 77. The Township replaced the emergency bar in the elevator. The migration and upgrade to Polaris 5.2 is complete, except for a few minor issues that we are working with Polaris and MCLINC to resolve. The Spring Egg Hunt on April 8 was a success. Thanks to Glynnis Flores for organizing it and the School District for allowing us to hold it on the hill between the High School and Library. The volunteer appreciation tea on April 29 was a success thanks to Pam's careful planning.

Mrs. Dull, on behalf of the staff, thanked Rita Kenney for the delicious lunch and desert trays that she sent in for National Library Week.

### Friends' Report

Mrs. Braun thanked the Board for the cake presented at the last meeting in honor of National Library Week. The book sale numbers were down due to the weather. The next book sale is June 6 to 10. The Friends have had several successful programs after their business meetings. May 4 will feature Chris Collier, Co-Director of Renew Theaters (Ambler, Hiway, County, and Princeton Garden). He will speak about how small, independent movie theaters are run; the types of films and special events they feature, and the differences in their audiences versus larger multiplexes. May 3 is the next New York City bus trip. There are several seats available. The Friends are planning an October trip to the Chocolatarium.

### Marketing, Fundraising and Programming Committee Report

Mrs. Roddy discussed the beer tasting fundraiser to be held at Naked Brewing, including food, insurance, and trivia. The Fundraising committee will meet at Naked Brewing on May 2 to investigate the space.

Harry Elfont is agreeable to working with us on a virtual event. Victor Brooks, whose new book is *Year of Fire and Ice 1967* will be out this summer. Mrs. Roddy will ask him if he is available on October 1 at 1pm for a book talk in the library.

### Commissioner's Report

Mr. Gonzales reported that the Township is working with the Library to secure the Gym.

No other liaison reports occurred.

**8:40 pm Miryam Roddy moved to adjourn the meeting. Ferdinand Gonzales seconded. The meeting was adjourned.**