
Board of Trustees

Meeting Minutes

October 11, 2018 Regular Meeting

Attendance: Vice President Jack Bernstein, Treasurer Judy Trichon, Secretary Miryam Roddy, Mitchell Fink, Rita Kenney, Jeff Rubin and Gwenn Silver.

Others in Attendance: Library Director Sharon Moreland-Sender, Assistant Director Pam Dull, Andee Polakoff and Michele Weinstein representing the Friends of Huntingdon Valley Library, Dr. Scott Davidheiser, Superintendent of Schools, and Reesha Grosso representing Lower Moreland School District.

Vice President Bernstein called the meeting to order at 7:30 pm.

Jeff Rubin moved to accept the June 2018 Board Meeting Minutes and Mitchell Fink seconded. The motion passed.

Treasurers Report

Mrs. Trichon reported that we are near even with our spending, with the largest difference being in January to March donations. The tax law changes may be partially responsible for the decline. Donations from our in-house donation jar are up 25% for the year. The budget line for our computer technician is less than budgeted due to assistance from Monica who upgrades the Friends Learning lab computers and tablets. Mrs. Moreland-Sender noted that she plans to mail the Annual Appeal to all township residents this year. Mrs. Weinstein suggested we verify the bulk mail permit is up to date.

Mrs. Moreland-Sender, Mrs. Trichon, and Mrs. Schneider presented the 2019 Budget to the Township Commissioners on September 26. We did not ask for an increase, but did discuss planned giving. The final budget will be ready by the end of November. The Township complimented the Friends of Huntingdon Valley Library for their ongoing support of the library.

Public Comment

None

Old Business

Mrs. Moreland-Sender asked the Board to include a dollar amount as a fundraising goal in the draft Fundraising RFP and the Board agreed to \$2.65 million as a target. The Board decided to advertise the RFP in January 2019. Dr. Davidheiser commented that the RFP would help identify people with the ability to give and that we should consider how we would connect to those people. He shared that Donors like to tell a story through what they give.

New Business

The draft Personnel Committee submitted the draft Personnel Manual for review and possible approval at the November meeting. The Manual includes several new policies,

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including whistle blower and social networking, as well as grievance and evaluation procedures.

Mrs. Moreland-Sender requested that the library close early for a Donor Appreciation event on Thursday, December 6. The event would be from 7-9 pm and would include donors with cumulative gifts of over \$100 since 2013. Business donations and Golden Friends will also be included. A wine and cheese event is planned and Mrs. Moreland-Sender will request a waiver from the Township.

Miryam Roddy made a motion to close the library at 5 pm on December 6 for the Donor Appreciation event. Gwinn Silver seconded. The motion passed.

Librarians Report No. 94

Mrs. Moreland-Sender shared that Terri and Vanessa attended all of the back to school nights and that over 100 people attended the Township's Movie Night Under the Stars on October 13. During Library Card Sign up month in September, we issued 79 new cards. The Friends sponsored a live performance of Beauty and the Beast on September 30 and over 110 people came to enjoy the play.

Commissioners Report

Mrs. Moreland-Sender will ask for an interim Township Liaison until Mr. Gonzales can attend meetings.

Friends Report

Mrs. Polakoff reported that the Friends have a trip planned for Wednesday, October 17 to visit the Masonic Temple in Philadelphia. Thursday, October 18 will be the Friends Book Club meeting and they will discuss *Beartown*. All are welcome to attend. The Friends enhance the Library's budget by sponsoring Summer Reading, purchasing new computers and robots, along with several materials collections.

Mrs. Moreland-Sender reported that Steve W. toured the Library to obtain bids for Library security cameras. We may need to update our policies when they are installed. Mrs. Moreland-Sender is also reviewing health insurance options in an effort to reduce the budget deficit.

School District Report

Ms. Grosso reported that the School District libraries now have a newsletter and brought the latest issue for the library board. There continue to be some Chromebook issues. Ms. Grosso has created a maker space in the library, which includes sewing and crochet. Murray Avenue's website is being redone. The high school library was renovated and some weeding was done. Our student volunteer Marlee was wondering if there was a way to let students know that they can walk down to HV Library if the school library is closed after school.

8:30 pm Rita Kenney moved to adjourn the meeting and Jeff Rubin seconded. The meeting adjourned.